



Burbage Parish Council

Members of the Burbage Parish Council are hereby summoned to attend a Council meeting at Burbage Church Centre on **Monday 13 FEBRUARY at 7.45pm**

Joyce Turner, Clerk to the Council, Clerk: clerk@burbage-pc.org.uk 01672 563718

The Public and Press are invited to attend this meeting

7.45 pm To receive a report from Wiltshire Council via Cllr Stuart Wheeler - if available.

To receive a Police Report – if available.

To receive Speedwatch report – if available

To receive questions from members of the public – not to exceed five minutes.

(These may be answered verbally at the meeting or later in writing at the Chairman's discretion).

AGENDA

Item:

Clerk/Councillor

485 Receive and accept apologies for absence:

JT

486 Receive Declarations of Interest or requests for dispensation.

487 Receive and confirm as a true record the draft Minutes of Meeting held on Wednesday 11th January, 2017.

488 Correspondence received since the last meeting:

489 Neighbourhood Planning Steering Group:

GP

a) Correspondence

b) Update on status

490 Planning Committee:

SC

a) Correspondence:

b) Receive report of Issues outstanding from the previous minutes:

c) Discuss the new planning application for Durley Gate (details shown in item e below)

d) Consider any new and existing applications for planning including, but not limited to:

Reference	Location	Applicant	Proposed Work	Decision
17/00002/FUL	New Barn Farm Savernake Road Burbage	Mr Thomas Blanchard	Proposed new farm office	
17/00290/FUL	Toad Cottage 10 Marlborough Road Stibb Green	Mr Colin Seaward	Removal of existing timber garage and shed and erection of new oak framed double garage with office/sunroom & storage area above	
17/00626/TCA	Redmaye 119 High Street	Mr David Wheeler	Cypress Leylandii - Reduce by 50%	
17/00818/TPO	Wycombe House Ginnys Drive Burbage	Mr Tom Truman	T 1 - Fell 1 Conifer	

e) Note new planning applications:

Reference	Location	Applicant	Proposed Work	Comments to WCC by
17/00190/FUL	Leigh Hill Cottage Leigh Hill Savernake	Mr & Mrs Hamish Prentice	Proposed garage/carport with home office over	02/03/2017

17/00541/FUL	34 Eastcourt Burbage	Mr Robert Cady	Construction of 2 bay oak framed garage with room over, complete with log / store at rear including driveway and hardstanding from existing access. Re-position existing oil tank & construct wall between proposed garage & existing house.	01/03/2017
17/00604/FUL	34 Eastcourt Burbage	Mr Robert Cady	Remove the existing fence 2m high and extend with brick wall similar to the existing wall	01/03/2017
17/00675/FUL	55 Ailesbury Way Burbage	Mr & Mrs Kevin Maggs	Erection of a first floor extension above garage at front of property and first floor extension above utility at rear.	02/03/2017
17/00680/FUL	Durley Gate 10 Durley	Mr & Mrs A Akers-Douglas	Stopping up of existing vehicular access onto highway and formation of new main access from existing access point. Demolition of existing ancillary garage/ stable and erection of ancillary self-contained residential annex. Erection of cart shed parking and store, with home office above (re-submission of 16/10300/FUL).	01/03/2017
17/00933/TCA	Spinners 2 Eastcourt	Mrs Margaret Edwards	T1 - Copper Beech - Fell	28/02/2017

f) Arrange date for upcoming planning visits.

491 Village Open Spaces Committee:

JA

- a) Correspondence: Invitation to take part in the Best Kept Village competition 2017;
- b) Receive report of Issues outstanding from the previous minutes:
See Annexe A below
- c) Update on the arrangements for the Great British Spring Clean on March 3rd-5th.
- d) Update on the request to Persimmon Homes for a new bus shelter on the High Street
- e) Playground inspection rota until next meeting:-
18th February – Cllr Terry
25th February – Cllr Thornton
4th March – Cllr Andrew Wheeler
11th March – Cllr Chris Wheeler

492 Finance & Policy Committee:

GP

- a) Correspondence
- b) Receive report of Issues outstanding from the previous minutes:
See Annexe A below

493 Clerk/Finance /RFO Report:

Clerk/RFO

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes: None
- c) Receive current liquidity statement & Bank Reconciliation for 31st January 2017: **£72,894.64**
- d) Note receipts since last PC Meeting:

Date Cleared	Chq/SO/BACS	Ref.	Details	VAT Excl	Total Recp.
03/01/17	BACS	R16/18	Base Rate Reward Account Interest Jan 17	12.15	12.15
01/02/17	BACS	R16/19	Base Rate Reward Account Interest Feb 17	10.68	10.68
Totals				22.83	22.83

e) Retrospectively approve payment made by full Parish Council at Committees meeting on 30th January, 2017:

Issue Date	Chq/ SO	Payment Ref.	Details	VAT Excl	Total Payments	VAT
30/01/17	100513	P244C	Information Commissioner – Data Registration renewal	35.00	35.00	
Totals				35.00	35.00	

f) Approve new payments:

Date Invoice Recd	Chq No.	Ref.	Details	VAT Excl	Total Payments	VAT
01/02/17	100514	P245C	Burbage News February	30.00	30.00	
28/02/17	100515	P246C	Clerk's salary/BB/phone February 2017	352.50	352.50	
28/02/17	100516	P247C	PAYE for Clerk February 2017	85.20	85.20	
07/02/17	100517	P248C	Burbage News – Printing for 2 nd NP Consultation	334.00	334.00	
Totals				801.70	801.70	

494 Next Meetings:

JT

- a) Full Council **Monday 13th March 2017** at 7.45pm in the Church Centre
- b) Next Committee Meetings: **Monday 27th February 2017** from 7.45pm in the Church Centre

Joyce Turner

Clerk to the Council

Annexe A – Actions outstanding from previous Minutes

Actions currently in progress

Planning	Who	When	Updates

Open Spaces	Who	When	Updates
1. Complaint about access on to the road by the bridges from Footpath 20. The metal crash barrier on the road prevents safe entry to and exit from the footpath, and has resulted in a member of the public having a fall on to the road. Cllr Stuart Wheeler has taken an action to contact the Rights of Way department at Wiltshire Council. The Clerk was instructed to also contact the Rights of Way Officer, copying in Cllr Stuart Wheeler, to stress that this is a safety issue.	Clerk	Feb	Issue logged with Wiltshire Council via the website. Ongoing The Clerk was asked to chase Wiltshire Council for some progress on this issue; and to suggest that a stile is erected across the barrier. Wiltshire Council have logged it as “to be inspected”, but said that since it is not a safety issue then it may take some weeks for the inspection to happen.
2. CCTV cameras.	JA/MR	Mar	Ongoing
3. Tree Preservation Orders – The Clerk has submitted the request for the four trees to Wiltshire Council	Clerk	Apr	Ongoing
4. Replacement roundabout sign – the Clerk asked Wiltshire Council to replace the damaged sign at the Hungerford approach to the roundabout. Chased several times by the Clerk. Wiltshire Council say it is in progress.	Clerk	Feb 2015	Ongoing
5. Jubilee Tree bench – the Parish Council to purchase and install a plaque on the bench to commemorate the Queen’s Jubilee.	CW	Apr	Ongoing
6. Parish Steward – Cllr Acheson’s details to be sent to Wiltshire Council as the nominated contact 5 main tasks for the Parish Steward are:- 1. The Wolfhall junction issues 2. Footpath from Old Bakery to Manor Farm 3. Flooding at the bottom of Westcourt 4. The damaged culvert at East Sands 5. Flooding by Cherry Orchard	Clerk JA	Jun	COMPLETE Ongoing

7. A report that some trees have been cut down on the Parish Council land by the playground, without permission, by a resident whose property adjoins the land. The Clerk was asked to check the Parish records for the title deeds to this land. The Clerk was asked to write to the householder The Clerk was asked to write a second letter, asking for the trees to be replanted by 31 st March, and for the fence to be repaired.	Clerk	Nov	The title deeds show that the Parish Council is the owner of the land Letter received from householder Letter sent.
8. Request from Mr Philip Marsh for bus shelters in Burbage for travellers heading southbound, particularly by	Clerk	Dec	Ongoing
9. Supply and fit fingerpost signs for Wolfhall/Crofton and Durley. Contract awarded to Chris Wheeler Construction	Clerk	Dec	Contract issued. Ongoing

Finance & Policy	Who	When	Status
Emergency Plan	SC	Jun	Cllr Colling has sent the draft plan to the Good Companions, the church, the Village Hall, the surgery, and Womans Own for comment.
Proposed 20mph limit in Burbage for the roads east of the High Street.	SC	Oct	Ongoing

Clerk/RFO	Who	When	Status
Reduction of limit for Financial Services Compensation Scheme to £75,000. Clerk to investigate other bank accounts, to spread the risk to the Parish Council's cash assets.	Clerk	Sep	