



Burbage Parish Council

Clerk: clerk@burbage-pc.org.uk 01672 563718

Members of the Burbage Parish Council are hereby summoned to attend a
Finance & Policy Committee meeting at Burbage Church Centre on
WEDNESDAY 31 MAY 2017 at 7.45pm

Joyce Turner, Clerk to the Council

The Public and Press are invited to attend this meeting

CHAIRMAN CLLR PEARCE

Membership: Cllrs Acheson, Chris Wheeler, Colling, Thornton, Fellows

AGENDA

- 01 Apologies for absence:
- 02 Declarations of Interest and requests for dispensation.
- 03 Minutes of the last meeting of the Finance & Policy Committee, held on Monday 27th March 2017, for approval.

FINANCE

- 04 Finance matters outstanding from the last minutes and update on actions from previous meetings: None
- 05 Correspondence:
- 06 Review the actions arising from the Internal Audit completed on 22nd May 2017
- 07 Review the reformatted Asset Register
- 08 Review the Financial Regulations, prior to formal review at the Parish Council meeting on 12th June 2017

POLICY & ADMINISTRATION

- 09 Matters outstanding from the last minutes and update on actions from previous meetings: None
- 10 Correspondence:
- 11 Review the Standing Orders, prior to formal review at the Parish Council meeting on 12th June 2017
- 12 Payments made since May Parish Council meeting, as a result of an authorised contract or approved expenditure:

Issue Date	Chq/ SO	Ref.	Details	VAT Excl	Total	VAT
31/05/17	100543	P274C	Burbage News – Half page May 17	15.00	15.00	
31/05/17	100544	P275C	Nicholas Pearson Associates – NDP Landscape Appraisal	1,500.00	1,800.00	300.00
			Totals	1,515.00	1,815.00	300.00

- 10 Next meeting of the F & P Committee – **Monday 26th JUNE 2017** in the Church Centre.
The next **Parish Council** meeting will be on **Monday 12th JUNE 2017**