



Burbage Parish Council

Members of the Burbage Parish Council are hereby summoned to attend a Council meeting at Burbage Church Centre on **Monday 11 FEBRUARY at 7.45pm**

Joyce Turner, Clerk to the Council, Clerk: clerk@burbage-pc.org.uk 01672 563718

The Public and Press are invited to attend this meeting

- 7.45 pm** To receive a report from Wiltshire Council - if available.
 To receive a Police Report – if available.
 To receive Village Hall report – if available
 To receive Speedwatch report – if available
 To receive questions from members of the public – not to exceed five minutes.
 (These may be answered verbally at the meeting or later in writing at the Chairman's discretion).

AGENDA

Item:

Clerk/Councillor

- 730** Receive and accept apologies for absence: Cllr Thornton
731 Receive Declarations of Interest or requests for dispensation.
732 Receive and confirm as a true record the draft Minutes of Meeting held on Monday 14th January, 2019
733 Receive update from the Community Transport Group
734 Receive update from the Pewsey Area Board
735 Correspondence received since the last meeting:

736 Planning Committee:

AF

- a) Correspondence:
 b) Receive report of Issues outstanding from the previous minutes:
 c) Report on planning decisions taken since the last Parish Council meeting:

Reference	Location	Applicant	Proposed Work	Comments to WC by
18/11760/FUL	Ivy Cottage, 7 Marlborough Rd Stibb Green	Mr & Mrs Martin	Proposal for single storey rear extension and internal alterations to an existing semi-detached dwelling	01/02/2019
18/10406/FUL	Land adjacent to 2 & 3 Manor Gardens	Mr & Mrs J Austen and Mr & Mrs T Albery	Retrospective planning for two wooden gates on the bottom boundary to 2 & 3 Manor Gardens; a post and wire fence to the bottom boundary for 2 & 3 Manor Gardens and a wooden seating area in the garden of 2, Manor Gardens	08/02/2019

- d) Consider any new and existing applications for planning, including but not confined to:

Reference	Location	Applicant	Proposed Work	Comments to WC by
18/05646/FUL	Mount Pleasant 58 High Street	Mr Robert Randall	Replace existing bungalow and garage with a two storey dwelling and detached garage	12/02/2019
18/11976/FUL	Orchard House 36 Eastcourt	Mr Tom Cady	Proposed bicycle store to be moved from south western side of boundary to south eastern side & garden room added. Close boarded fence and gate installed to SE corner of house. Repositioning of 3 no. car parking spaces. Reposition entrance gates to boundary. External door added to sitting room instead of existing window. Proposed conservation rooflight to utility room. Change of paving to exterior of property to Bradstone Wobern Rumbled Graphite Range Brick Pavers. Removal of post and rail fence to Eastern boundary with replacement erected by owners of 34 Eastcourt.	21/02/2019

- e) Arrange date for upcoming planning visits:

737 Village Open Spaces Committee:**AW**

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes:
See Annexe A below
- c) Review the quotes for the new roundabout for the playground
- d) Review the quotes for cleaning the village benches
- e) Discuss email from Mr Geoff Hill about maintenance of Jubilee trees
- f) Note issue to Chris Wheeler Construction Ltd of extension to contract for the resurfacing of Footpath 5
- g) Playground inspection rota until next meeting:-
16th February – Cllr Andrew Wheeler
23rd February – Cllr Chris Wheeler
2nd March – Cllr Colling
9th March – Cllr Fellows
16th March – Cllr Giddings

738 Finance & Policy Committee:**GP**

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes: See Annexe A below
- c) Proposal to organise a village litter pick
- d) Discuss replacing and repositioning damaged village gate
- e) Proposal to purchase a photographic record of the World War One wall hanging made by Burbage Parishioners.

739 Clerk/Finance /RFO Report:**Clerk/RFO**

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes:
- c) Receive current liquidity statement & Bank Reconciliation for 31st January, 2019.
- d) Note receipts since last PC Meeting
- e) Approve new payments:

Cheque Date	Chq No.	Ref.	Details	VAT Excl	Total Payments	VAT
11/02/19	100669	P400C	Bawden Managed Landscapes – grass cutting January 19	536.18	643.42	107.24
28/02/19	100670	P401C	Clerk's salary/BB/phone Feb 2019	352.50	352.50	
11/02/19	100671	P402C	PAYE for Clerk Feb 2019	85.20	85.20	
11/02/19	100672	P403C	Burbage News invoice February 2019	15.00	15.00	
Totals				988.88	1,096.12	107.24

740 Next Meetings:**Clerk**

- a) Full Council **Monday 18th March 2019** at 7.45pm in the Church Centre

Joyce Turner

Clerk to the Council

Annexe A – Actions outstanding from previous Minutes

Actions currently in progress

Planning	Who	When	Updates

Open Spaces	Who	When	Updates
1. CCTV cameras Cllr Pearce to collect all the information from Mrs Liz Rowland.		Oct	Ongoing Cllr Chris Wheeler volunteered to take the lead on this project.
2. Parish Steward - current main tasks for the Parish Steward are:- <ul style="list-style-type: none"> 1. Gullies and drains 2. The Wolfhall junction issues 3. Repair surface of entrance to telephone exchange Cllr Andrew Wheeler to meet the Parish Steward in February The dead trees in the garden at Ginny's Drive cannot be dealt with by the Parish Steward. Clerk to write to owner to ask for them to be made safe. Cllr Pearce to provide name and address	AW		Ongoing <ul style="list-style-type: none"> 1. Proposal to hire contractor to clear all problem gullies. Cllr Chris Wheeler volunteered to get quotes 2. Parish Steward has passed to Highways 3. No progress from Wiltshire Council Parish Steward visits to Burbage: 6 th , 7 th , and 11 th February 6 th , 7 th , and 11 th March 3 rd , 4 th , and 8 th April
3. Request from Mr Philip Marsh for bus shelters in Burbage for travellers heading southbound, particularly by Seymour Pond. Persimmon Homes were asked to build a shelter, but have declined. They suggested applying to their charity for the funding. The Clerk was asked to check with Wiltshire Council if a bus shelter would be permitted at that location	Clerk	Apr	Ongoing Review in June 2019 when the land is transferred to Wiltshire Council/Burbage Parish Council
4. New litter bin for	Clerk	Jul	The 2 new bins have been delivered, but not yet installed
5. Repairs needed in the playground – the basketball back plates need replacing. The playground large gates need combination locks installing, to prevent	LG/Clerk CW	Dec Dec	The new plates have been delivered, but not yet installed Cllr Chris Wheeler has purchased two locks, but they are not yet installed. Ongoing
6. Update on Martingale Road and Seawards correspondence Cllr Chris Wheeler has tried to speak to the replacement contact again, and has chased for a response.	CW	Asap	Ongoing

7. Re-siting the defibrillator at the Three Horseshoes. Suggestion to move it to the cricket club	SC	Dec	Ongoing
8. Damaged footpath signs to be replaced.	SC	Jul	Cllr Colling is in the process of checking which signs need to be replaced. Ongoing
9. Suggestion to put bike rack by bus stop next to the Three Horseshoes	Clerk	Oct	The Clerk has asked CATG for advice. No response has been received.
10. Resurfacing of Footpath 5			Contract issued to extend footpath 5 to Tie in to the existing tarmacadam footpath. Issue of garden fence encroaching on footpath being discussed with Wiltshire Council

Finance & Policy	Who	When	Status