



Burbage Parish Council

Members of the Burbage Parish Council are hereby summoned to attend a Council meeting at Burbage Church Centre on **Monday 18 MARCH at 7.45pm**

Joyce Turner, Clerk to the Council, Clerk: clerk@burbage-pc.org.uk 01672 563718

The Public and Press are invited to attend this meeting

7.45 pm To receive a report from Wiltshire Council - if available.

To receive a Police Report – if available.

To receive Village Hall report – if available

To receive Speedwatch report – if available

To receive questions from members of the public – not to exceed five minutes.

(These may be answered verbally at the meeting or later in writing at the Chairman's discretion).

AGENDA

Item:

Clerk/Councillor

741 Receive and accept apologies for absence: Cllr Thornton

742 Receive Declarations of Interest or requests for dispensation.

743 Receive and confirm as a true record the draft Minutes of Meeting held on Monday 11th February, 2019

744 Receive update from the Community Transport Group

745 Receive update from the Pewsey Area Board

746 Correspondence received since the last meeting:

747 Planning Committee:

AF

a) Correspondence:

b) Receive report of Issues outstanding from the previous minutes:

c) Report on planning decisions taken since the last Parish Council meeting:

Reference	Location	Applicant	Proposed Work	Comments to WC by
18/11976/FUL	Orchard House 36 Eastcourt	Mr Tom Cady	Proposed bicycle store to be moved from south western side of boundary to south eastern side & garden room added. Close boarded fence and gate installed to SE corner of house. Repositioning of 3 no. car parking spaces. Reposition entrance gates to boundary. External door added to sitting room instead of existing window. Proposed conservation roof light to utility room. Change of paving to exterior of property to Bradstone Wobern Rumbled Graphite Range Brick Pavers. Removal of post and rail fence to Eastern boundary with replacement erected by owners of 34 Eastcourt.	21/02/2019

d) Consider any new and existing applications for planning, including but not confined to:

Reference	Location	Applicant	Proposed Work	Comments to WC by
19/01658/FUL	Beeching Villa Savernake Forest Hotel Lower Level Lodge	Mr Steve Loftus	Two storey rear extension. Two storey front extension. Detached garage.	21/03/2019
19/01813/FUL	39 Ailesbury Way	Mr & Mrs Alan Vines	Single storey extensions at front and rear	25/03/2019

e) Arrange date for upcoming planning visits:

748 Village Open Spaces Committee:

AW

a) Correspondence:

b) Receive report of Issues outstanding from the previous minutes:
See Annexe A below

c) Discuss the plan of the proposed changes to the cricket club parking and vehicle access.

d) Review the quotes for trimming the trees around the playground

e) Discuss issuing a new village cleaning contract

- f) Proposal to apply for planning permission to reduce the crown on the tree in the playground.
- g) Review the quotes for the new roundabout for the playground
- h) Playground inspection rota until next meeting:-
 23rd March – Cllr Pearce
 30th March – Cllr Terry
 6th April – Cllr Thornton

749 Finance & Policy Committee:

GP

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes: See Annexe A below
- c) Discuss replacing and repositioning damaged village gate
- d) Approve the Clerk’s expenses
- e) Review the Clerk’s salary

750 Clerk/Finance /RFO Report:

Clerk/RFO

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes:
- c) Receive current liquidity statement & Bank Reconciliation for 28th February, 2019.
- d) Note receipts since last PC Meeting
- e) Approve new payments:

Cheque Date	Chq No.	Ref.	Details	VAT Excl	Total Payments	VAT
18/03/19	100674	P405C	Bawden Managed Landscapes – grass cutting February 19	536.18	643.42	107.24
28/03/19	100675	P406C	Clerk’s salary/BB/phone Mar 2019	352.50	352.50	
18/03/19	100676	P407C	PAYE for Clerk Mar 2019	85.20	85.20	
18/03/19	100677	P408C	Burbage News invoice March 2019	15.00	15.00	
18/03/19	100678	P409C	Clerk’s expenses	75.78	75.78	
18/03/19	100679	P410C	Hire of Church Centre Apr18 – Mar 19	238.00	238.00	
Totals				1,302.66	1409.90	107.24

751 Next Meetings:

Clerk

- a) Full Council **Monday 8th April 2019** at 7.45pm in the Church Centre

Joyce Turner

Clerk to the Council

Annexe A – Actions outstanding from previous Minutes

Actions currently in progress

Planning	Who	When	Updates

Open Spaces	Who	When	Updates
1. CCTV cameras		Oct	Ongoing Cllr Chris Wheeler has tried to get information from the CCTV companies that were originally contacted, but not had replies. He will try again. If there's no response then the Clerk will also attempt to get responses.
2. Parish Steward - current main tasks for the Parish Steward are:- <ul style="list-style-type: none"> 1. Gullies and drains 2. The Wolfhall junction issues 3. Repair surface of entrance to telephone exchange <p>Cllr Andrew Wheeler to meet the Parish Steward in March</p> <p>The dead trees in the garden at Ginny's Drive cannot be dealt with by the Parish Steward. Clerk to write to owner to ask for them to be made safe. Cllr Pearce to provide name and address</p>	AW		Ongoing <ul style="list-style-type: none"> 1. Proposal to hire contractor to clear all problem gullies. Cllr Chris Wheeler volunteered to get quotes 2. Parish Steward has passed to Highways 3. No progress from Wiltshire Council <p>Parish Steward visits to Burbage:</p> <p>6th, 7th, and 11th March 3rd, 4th, and 8th April</p>
3. Request from Mr Philip Marsh for bus shelters in Burbage for travellers heading southbound, particularly by Seymour Pond. Persimmon Homes were asked to build a shelter, but have declined. They suggested applying to their charity for the funding. The Clerk was asked to check with Wiltshire Council if a bus shelter would be permitted at that location	Clerk	Apr	Ongoing Review in June 2019 when the land is transferred to Wiltshire Council/Burbage Parish Council
4. New litter bin for	Clerk	Jul	The 2 new bins have been delivered, but not yet installed
5. Repairs needed in the playground – the basketball back plates need replacing. The playground large gates need combination locks installing, to prevent	LG/Clerk CW	Dec Dec	The new plates have been delivered, but not yet installed Cllr Chris Wheeler has purchased two locks, but they are not yet installed. Ongoing
6. Update on Martingale Road and Seawards correspondence Cllr Chris Wheeler has tried to speak to the replacement contact again, and has chased for a response.	CW	Asap	Ongoing

7. Re-siting the defibrillator at the Three Horseshoes. Suggestion to move it to the cricket club	SC	Dec	Ongoing
8. Damaged footpath signs to be replaced.	SC	Jul	Cllr Colling is in the process of checking which signs need to be replaced. Ongoing
9. Suggestion to put bike rack by bus stop next to the Three Horseshoes	Clerk	Oct	The Clerk has asked CATG for advice. No response has been received.
10. Resurfacing of Footpath 5			Contract issued to extend footpath 5 to Tie in to the existing tarmacadam footpath. Issue of garden fence encroaching on footpath being discussed with Wiltshire Council
11. Proposed alterations to cricket field	Clerk	Feb	Clerk to write to cricket club to ask for sketch of proposed alterations, to avoid any confusion.
12. Playground inspection	Working party	Feb	Working party to inspect the playground trees and hedging
13. Cleaning of village benches	CW	Feb	Cllr Chris Wheeler to seek advice on safest way to clean wooden benches.
13. Leaning electricity pole in Long Drove caused by wood rotting at base	Clerk	Feb	Clerk to report issue to electricity company

Finance & Policy	Who	When	Status