



## Burbage Parish Council

Members of the Burbage Parish Council are hereby summoned to attend a Council meeting at Burbage Church Centre on **Monday 8 APRIL at 7.30pm**

Joyce Turner, Clerk to the Council, Clerk: [clerk@burbage-pc.org.uk](mailto:clerk@burbage-pc.org.uk) 01672 563718

The Public and Press are invited to attend this meeting

- 7.45 pm** To receive a report from Wiltshire Council - if available.  
 To receive a Police Report – if available.  
 To receive Village Hall report – if available  
 To receive Speedwatch report – if available  
 To receive questions from members of the public – not to exceed five minutes.  
 (These may be answered verbally at the meeting or later in writing at the Chairman’s discretion).

## AGENDA

Item:

Clerk/Councillor

- 752** Receive and accept apologies for absence:  
**753** Receive Declarations of Interest or requests for dispensation.  
**754** Receive and confirm as a true record the draft Minutes of Meeting held on Monday 18<sup>th</sup> March, 2019  
**755** Receive update from the Community Transport Group  
**756** Receive update from the Pewsey Area Board  
**757** Correspondence received since the last meeting:

### 758 Planning Committee:

AF

- a) Correspondence:  
 b) Receive report of Issues outstanding from the previous minutes:  
 c) Report on planning decisions taken since the last Parish Council meeting:  
 d) Consider any new and existing applications for planning, including but not confined to:

Reference	Location	Applicant	Proposed Work	Comments to WC by
19/02742/TCA	Little Estcotts Fir Green Lane	Mr Rose	Lime tree - fell 1 x Hawthorn & 1 x Magnolia trees - reduce each tree by 50%	09/04/2019
19/03121/TCA	75 High Street	Mr Guy Sheppard	Beech Tree Remove large limb at joint of main trunk Willow - Remove top branches from crown , clear side branch away from wires & neighbouring property	18/04/2019

- e) Arrange date for upcoming planning visits:

### 759 Village Open Spaces Committee:

AW

- a) Correspondence:  
 b) Receive report of Issues outstanding from the previous minutes:  
 See Annexe A below  
 c) Receive presentation from external supplier on the installation and use of CCTV cameras in Burbage village  
 d) Discuss request from Samantha Goodfield to move the boundary fence of 4 Martingale Road back towards the edge of their land, to the rear of the post box  
 e) Review the quotes for the new roundabout for the playground  
 f) Playground inspection rota until next meeting:-  
 13<sup>th</sup> April – Cllr Andrew Wheeler  
 20<sup>th</sup> April – Cllr Chris Wheeler  
 27<sup>th</sup> April – Cllr Blanchard  
 4<sup>th</sup> May – Cllr Colling  
 11<sup>th</sup> May - Cllr Fellows

### 760 Finance & Policy Committee:

GP

- a) Correspondence:  
 b) Receive report of Issues outstanding from the previous minutes: See Annexe A below  
 c) Finalise arrangements for the Litter Pick on Saturday 13<sup>th</sup> April  
 d) Finalise arrangements for the Parish Meeting on Thursday 23<sup>rd</sup> May  
 e) Proposal to issue a three year village cleaning contract

**761 Clerk/Finance /RFO Report:**

Clerk/RFO

- a) Correspondence:
- b) Receive report of issues outstanding from the previous minutes:
- c) Receive current liquidity statement & Bank Reconciliation for 31<sup>st</sup> March, 2019.
- d) Note receipts since last PC Meeting
- e) Approve new payments:

Cheque Date	Chq No.	Ref.	Details	VAT Excl	Total Payments	VAT
08/04/19	100680	P411C	Bawden Managed Landscapes – grass cutting March 19	536.18	643.42	107.24
26/04/19	100681	P412C	Clerk's salary/BB/phone Apr 2019	385.10	385.10	
08/04/19	100682	P413C	PAYE for Clerk Apr 2019	93.40	93.40	
08/04/19	100683.	P414C	Burbage News invoice April 2019	15.00	15.00	
<b>Totals</b>				<b>1029.68</b>	<b>1136.92</b>	<b>107.24</b>

**762 Next Meetings:**

Clerk

- a) Full Council **Monday 13<sup>th</sup> May 2019** at 7.45pm in the Church Centre
- b) Parish Meeting **Thursday 23<sup>rd</sup> May** at 7.00pm in the Village Hall

**Joyce Turner**

Clerk to the Council

**Annexe A – Actions outstanding from previous Minutes**

**Actions currently in progress**

Planning	Who	When	Updates

Open Spaces	Who	When	Updates
1. CCTV cameras		Oct	Ongoing Cllr Chris Wheeler to arrange presentation from two CCTV suppliers
2. Parish Steward - current main tasks for the Parish Steward are:- 1. Gullies and drains 2. The Wolfhall junction issues 3. Repair surface of entrance to telephone exchange  Cllr Andrew Wheeler to meet the Parish Steward in March  The dead trees in the garden at Ginny's Drive cannot be dealt with by the Parish Steward. Clerk has written to owner to ask for them to be made safe.	AW		Ongoing  1. Proposal to hire contractor to clear all problem gullies. Cllr Chris Wheeler volunteered to get quotes 2. Parish Steward has passed to Highways 3. No progress from Wiltshire Council  <b>Parish Steward visits to Burbage:</b>  3 <sup>rd</sup> , 4 <sup>th</sup> , and 8 <sup>th</sup> April
3. Request from Mr Philip Marsh for bus shelters in Burbage for travellers heading southbound, particularly by Seymour Pond. Persimmon Homes were asked to build a shelter, but have declined. They suggested applying to their charity for the funding. The Clerk was asked to check with Wiltshire Council if a bus shelter would be permitted at that location	Clerk	Apr	Ongoing  Review in June 2019 when the land is transferred to Wiltshire Council/Burbage Parish Council
4. New litter bin for	Clerk	Jul	The 2 new bins have been delivered, but not yet installed
5. Repairs needed in the playground – the basketball back plates need replacing.  The playground large gates need combination locks installing, to prevent	LG/Clerk  CW	Dec  Dec	The new plates have been delivered, but not yet installed  Cllr Chris Wheeler has purchased two locks, but they are not yet installed. Ongoing
6. Update on Martingale Road and Seawards correspondence  Cllr Chris Wheeler has tried to speak to the replacement contact again, and has chased for a response.	CW	Asap	Ongoing
7. Re-siting the defibrillator at the Three Horseshoes. Suggestion to move it to the cricket club	SC	Dec	Ongoing
8. Damaged footpath signs to be replaced.	SC	Jul	Cllr Colling is in the process of checking which signs need to be replaced. Ongoing

9. Suggestion to put bike rack by bus stop next to the Three Horseshoes	Clerk	Oct	The Clerk has asked CATG for advice. No response has been received. Cllr Colling to chase
10. Resurfacing of Footpath 5			Contract issued to extend footpath 5 to Tie in to the existing tarmacadam footpath.  Issue of garden fence encroaching on footpath being discussed with Wiltshire Council. Clerk to write to householder to ask for fence to be moved. Cllr Chris Wheeler to supply address.
11. Playground inspection	Working party	Feb	Cllr Pearce to investigate how to apply for planning permission to reduce crown on tree. Cllr Chris Wheeler to tidy and remove the fallen branches
12. Cleaning of village benches	CW	Feb	Cllr Chris Wheeler has supplied advice on safest way to clean wooden benches.
13. Village gates on Savernake Road to be moved, after one new gate is supplied	CW	Apr	

<b>Finance &amp; Policy</b>	<b>Who</b>	<b>When</b>	<b>Status</b>