

**Burbage Parish Council: Minutes of the Village Open Spaces Committee held on
Monday 30th January 2017 in the Church Centre at 7.45 pm**

Present

Cllrs. John Acheson (Chair), Steve Colling, Tony Parmenter, Mike Rowland, Gill Terry, Andrew Wheeler, Chris Wheeler, and Joyce Turner (Clerk) + Cllr Pearce, Cllr Lewis, and Cllr Thornton

01 Apologies for Absence: Cllr Giddings

02 Declarations of Interest: None

03 Minutes of the last meeting of the Open Spaces Committee:

These were approved as a true record.

04 Correspondence:

a) An email requesting that the Parish Council advertise the services of the mobile library was noted.

b) An email from the Wiltshire Community Land Trust, listing the dates and locations for three workshops on community-led approaches to planning, was noted. Cllr Chris Wheeler expressed an interest in attending.

05 Cllr Acheson proposed issuing requests for tenders for the maintenance of both Seymour Pond and Westcourt Pond. After discussion, it was agreed that the tender process should be started in April, and that the tender letter should specifically state that no chemicals should be used in the ponds. Proposed Cllr Chris Wheeler, seconded Cllr Terry, approved unanimously. The Clerk was asked to add the item to the Parish Council agenda in April. **Action Clerk**

06 Cllr Acheson informed the Committee that he had spoken to Charles Church Development Ltd about the future maintenance of the open spaces and play equipment on their development, and that Charles Church would maintain it. Cllr Colling believes that the maintenance process will be agreed with Wiltshire Council once the site is complete, and volunteered to speak to Wiltshire Council to check the process. **Action Cllr Colling**

07 Cllr Lewis provided an update on the CCTV project. After considerable discussion of the current proposals, particularly the number and direction of the cameras, it was agreed that Cllr Lewis and Cllr Rowland would modify the plan as discussed, and investigate potential grants to help fund the project. The plan will then be presented at the Annual Parish Meeting, with the aim of going live with the system in the following financial year. Cllr Lewis and Cllr Rowland were thanked for all their work on this project. **Action Cllr Lewis and Cllr Rowland**

08 Matters outstanding from the previous minutes:

Action	Who	When	Status
a) Update on Martingale Road and Seawards correspondence This is progressing, but has not yet reached a resolution.	C Wheeler	Asap	Ongoing
b) Missing weight limit on railway bridge at Crofton The Clerk emailed Cllr Stuart Wheeler to request that he tries to get some action on this issue	Clerk	Oct	Ongoing
c) Road signs, including another finger post, missing or in need of repair around the village – Missing sign at Wolfhall/Eastcourt Road junction – Chris Wheeler Construction was awarded the contract to provide 2 road signs, 1 single finger, 1 double finger. The signs have been received, and will be put up over the weekend of 4th/5th February The Clerk was asked to write to the landlord of the Three Horseshoes to inform him.	CW Clerk	Jan Jan	Ongoing Ongoing

d) Cllr Acheson asked Cllr Chris Wheeler if he could repair the spring on the playground gate. Cllr Chris Wheeler reported that the new spring has been fitted, and the gate greased.	CW	Nov	COMPLETE
e) Tree Preservation Orders – The Clerk has submitted the TPO requests to Wiltshire Council. Wiltshire Council is reviewing them.	Clerk	Oct	Ongoing
f) Footpath report from Mr G Hill - Cllr Acheson was asked to speak to Mr Hill about the footpath shown on Page 3 of his report, shown as running across Cherry Orchard, as the footpath map from Wiltshire Council does not show a public footpath in this area.	SC	Oct	CLOSED
g) It was agreed that the road markings in Westcourt need changing. Cllr Rowland is monitoring the situation	MR	June	Ongoing
h) Parish Steward- New forms to log issues have been sent out to Parish Councils. The Clerk was asked to log all outstanding issues, including the newly reported potholes on Crofton Road, east of Wolfhall Farm. Cllr Colling to provide the Clerk with the grid reference.	Clerk SC	Jan Jan	
i) Purchase of a new piece of play equipment – Cllr Chris Wheeler expressed concern about the surface laid around the new piece of play equipment, and volunteered to discuss it with Proludic. The Clerk to send Cllr Wheeler the contact details for Proludic.	CW Clerk	Jan Jan	

- 10 Date of next meeting:
The next meeting of the Open Spaces Committee is on **Monday 27 FEBRUARY 2017**
The next **Parish Council** meeting will be on **Monday 13 FEBRUARY 2017**

There being no further business, the Chairman closed the meeting at 20.36