

**Burbage Parish Council: Minutes of the Village Open Spaces Committee held on  
Monday 27<sup>th</sup> February 2017 in the Church Centre at 7.45 pm**

**Present**

Cllrs. John Acheson (Chair), Tony Parmenter, Mike Rowland, Andrew Wheeler, Chris Wheeler, and Joyce Turner (Clerk) + Cllr Pearce

**01 Apologies for Absence:** Cllr Giddings and Cllr Terry

**02 Declarations of Interest:** None

**03 Minutes of the last meeting of the Open Spaces Committee:**

These were approved as a true record.

**04 Correspondence:**

- a) An invitation from the Canal & River Trust to an Open Evening in Bath was noted.
- b) An invitation to a meeting of Partnership for Older People (POPP) in Pewsey on 20<sup>th</sup> March was noted.
- c) An email from the National Plant Monitoring Scheme, asking for volunteers, was noted.
- d) A request from Wiltshire Council for people to complete their online Housing Strategy survey and their online Housing Allocations Consultation 2017 was noted.
- e) A website message complaint from Mrs Elizabeth Burden, about the issues being caused by the tree opposite her property, was discussed. It was agreed that the tree was on land owned by the Village Hall Trust. The Clerk was asked to reply to Mrs Burden, and suggest that she contact them.

**Action Clerk**

**05 Matters outstanding from the previous minutes:**

Action	Who	When	Status
a) Update on Martingale Road and Seawards correspondence <b>This is progressing, but has not yet reached a resolution.</b>	C Wheeler	Asap	Ongoing
b) Missing weight limit on railway bridge at Crofton <b>The Clerk emailed Cllr Stuart Wheeler to request that he tries to get some action on this issue</b>	Clerk	Oct	Ongoing
c) Road signs, including another finger post, missing or in need of repair around the village – <b>Missing sign at Wolfhall/Eastcourt Road junction – Chris Wheeler Construction was awarded the contract to provide 2 road signs, 1 single finger, 1 double finger. The signs have been put up.</b>	CW	Jan	COMPLETE
d) Tree Preservation Orders – <b>The Clerk has submitted the TPO requests to Wiltshire Council. Wiltshire Council is reviewing them.</b>	Clerk	Oct	Ongoing
e) It was agreed that the road markings in Westcourt need changing. <b>Cllr Rowland reported that the new markings have been done slightly differently, so they are now not a problem</b>	MR	June	COMPLETE
f) Parish Steward- <b>New forms to log issues have been sent out to Parish Councils. The Clerk has logged all outstanding issues, including the newly reported potholes on Crofton Road, east of Wolfhall Farm</b>	Clerk	Feb	

g) Purchase of a new piece of play equipment – <b>Cllr Chris Wheeler has completed the feedback form from Proludic. Proludic have suggested a meeting to discuss the issues. Cllr Chris Wheeler to arrange the meeting, and Cllr Rowland volunteered to attend as well</b>	CW	Mar	
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- 06 Date of next meeting:  
 The next meeting of the Open Spaces Committee is on **Monday 27 MARCH 2017**  
 The next **Parish Council** meeting will be on **Monday 13 MARCH 2017**

*There being no further business, the Chairman closed the meeting at 20.00*

DRAFT