



Burbage Parish Council

Clerk: clerk@burbage-pc.org.uk 01672 563718

Minutes of the Finance & Policy Committee meeting of Burbage Parish Council
held on **MONDAY 26 June 2017** in the Church Centre
Joyce Turner, Clerk to the Council

Present: Cllrs Pearce (Chair), Colling, Thornton, and Chris Wheeler

- 01 Apologies for absence – Cllr Fellows
- 02 Declarations of Interest and requests for dispensation. There were none.
- 03 Minutes of the last meeting of the Finance & Policy Committee, held on Wednesday 31st May, 2017. These were approved unanimously.

FINANCE

- 04 Matters outstanding from the last minutes and update on actions from previous meetings:

Action	Who	When	Status
Remove defibrillator from White Hart, and install it in the phone box outside. Cllr Colling reported that the defibrillator has now been moved, and is up and running. An invoice from the electrician will need to be paid at the next meeting	S Colling	Asap	Ongoing

- 05 **Correspondence:** A letter from the Citizens Advice Bureau asking for donations to help them support people disadvantaged by the introduction of the new Universal Credit was discussed. It was agreed that it would be of more benefit to the community if Parish Council funds were spent more locally.

POLICY & ADMINISTRATION

- 06 Matters outstanding from those minutes and update on actions from previous meetings: None
- 07 **Correspondence:** None
- 08 Cllr Pearce reported that she has spent a considerable amount of time trying to change the third cheque signatory on the Parish Council's bank accounts, having been given conflicting, and incorrect, advice by different departments at Barclays. She is now waiting for the arrival by post of a pre-populated form from the bank. Councillor Terry will then have to visit the branch in person to complete the paperwork.
- 09 Payments made since May Parish Council meeting, as a result of an authorised contract or approved expenditure:

Issue Date	Chq/ SO	Ref.	Details	VAT Excl	Total	VAT
26/06/17	100551	P282C	Burbage News – Half page June 17	15.00	15.00	
			Totals	15.00	15.00	

- 10 **Next meeting of the F & P Committee – Monday 25th SEPTEMBER 2017** in the Church Centre.
The next **Parish Council** meeting will be on **Monday 10th JULY 2017**

The Chairman closed the meeting at 20.55