

**Burbage Parish Council: Minutes of the Village Open Spaces Committee held on
Monday 26th June 2017 in the Church Centre at 7.45 pm**

Present

Cllrs. Andrew Wheeler (Chair), Steve Colling, Lee Giddings, Glenda Pearce, Mike Rowland, Gill Terry, John Thornton, Chris Wheeler, and Joyce Turner (Clerk)

01 Apologies for Absence: Cllr Andrew Fellows

02 Declarations of Interest: None

03 Minutes of the last meeting of the Open Spaces Committee:

These were approved as a true record.

04 Correspondence:

a) The Clerk reported that she had received an email with the sender listed as Mr Philip Hunt and the subject listed as being a query about the grass maintenance of Church Green, but whose content appeared to be spam. The Clerk was asked to contact Mr Hunt to see if he had sent an email. **Action Clerk**

b) Cllr Andrew Wheeler said that he had received a report from Mr John Acheson giving the current status of the grass cutting contract. The churchyard has been cut 6 times, the recreation ground 6 times, the open spaces 4 times, and the footpaths twice. Bawdens had requested some guidance on exactly where they were supposed to be cutting in some areas. Cllr Chris Wheeler volunteered to provide all Parish Councillors with hard copy A3 maps showing the areas covered by the contract.

Action Cllr Chris Wheeler

The Clerk was asked to send a copy of the maps to Bawden. **Action Clerk**

The Clerk was asked to write to Bawden to get a schedule of their work in Burbage, so that the Parish Council knows when they are coming. **Action Clerk**

c) A complaint has been received about overgrown hedges narrowing footpaths in the village. The Clerk was asked to write to three householders to ask for their hedges to be cut back. **Action Clerk**

05 Matters outstanding from the previous minutes:

Action	Who	When	Status
a) Update on Martingale Road and Seawards correspondence This is progressing, but has not yet reached a resolution.	C Wheeler	Asap	Ongoing
b) Missing weight limit on railway bridge at Crofton The Clerk emailed Cllr Stuart Wheeler to request that he tries to get some action on this issue	Clerk	Oct	Ongoing
c) Tree Preservation Orders – The Clerk has submitted the TPO requests to Wiltshire Council. Wiltshire Council is reviewing them. The Clerk was asked to see if any progress has been made.	Clerk	Oct	Ongoing
d) Graffiti in the village- It was agreed that the graffiti should be removed. Cllr Rowland and Cllr Terry are meeting the Parish Steward at 9.00am on Friday 30th June, and will discuss it with him	M Rowland/G Terry	Jun	
e) Surface of footpath from Wolfhall to canal – Cllr Chris Wheeler reported that the footpath has been surfaced with stones that are dangerous to walk on. The Clerk was asked to log it on the MyWiltshire page	Clerk	Jun	

- 06** The potential new piece of play equipment was discussed. Cllr Giddings reported that he had searched through several catalogues from providers of play equipment, and had not been able to find any comparable item to the one suggested by Cllr Acheson in May. The matter was passed to the Parish Council meeting on 10th July.
- 07** Date of next meeting:
The next meeting of the Open Spaces Committee is on **Monday 25 September 2017**
The next **Parish Council** meeting will be on **Monday 10 July 2017**

There being no further business, the Chairman closed the meeting at 8.25pm

DRAFT