



Burbage Parish Council

Minutes of a meeting of Burbage Parish Council held on Monday 11th February 2019 at 7.45pm in Burbage Church Centre

Attendance

Cllrs. Steve Colling (Chairman), Andrew Fellows, Lee Giddings, Glenda Pearce, Gill Terry, Andrew Wheeler and Chris Wheeler were present, plus Joyce Turner (Clerk)

Cllr Stuart Wheeler of Wiltshire Council reported that Wiltshire Council are hoping to approve the budget next week. Income is remaining consistent, but expenditure is rising. Burbage's S106 money is being chased. The garden fence and cable blocking the route of Footpath 5 are still a problem. Cllr Stuart Wheeler has been supplied with a copy of the Land Registry plan showing the true route of the footpath, and he will discuss this in a meeting with Steve Leonards, the Footpath Officer.

A Police report was sent by email. There were no burglaries in Burbage, but as East Pewsey is still being targeted by thieves then there continues to be an increased police presence.

There was no report from the Village Hall.

There was no report from the Speedwatch team.

One member of the public, Mr Tom Blanchard, was present.

730 To receive and accept apologies for absence: Cllr Thornton

731 To receive Declarations of Interest and requests for dispensation: Cllr Chris Wheeler and Cllr Andrew Wheeler had previously declared a pecuniary interest in Item 737 f), and took no part in the decision.

732 The previously circulated Minutes of Meeting held on Monday 14th January 2019 were accepted as a true record and signed by the Chairman.

733 There was no update from the Community Transport Group.

734 Pewsey Area Board – there was a meeting on 21st January, but there was nothing of note to report.

735 Correspondence received since the last meeting, not covered by Committees:

i) The Local Government Boundary Commission for England has begun a consultation on the draft recommendations for division boundaries in Wiltshire. Cllr Stuart Wheeler of Wiltshire Council reported that the recommendations were only for minor changes in the Pewsey area. He would become the representative for three more villages to the east of Burbage.

ii) The Dorset & Wiltshire Fire and Rescue Authority sent notice of a meeting of the Local Performance and Scrutiny Committee, to be held in the Devizes Training Centre on Wednesday 13th February at 10.00am, to which members of the public are invited.

iii) A notice from Wiltshire Council of the temporary closure of the A4 in Marlborough from 1st April to 3rd May for roadworks was noted. Cllr Colling volunteered to pass the details to the Burbage News for publication. **Action Cllr Colling**

iv) A request from PCAP for information for the Health & Wellbeing Asset Map was noted. The Clerk was asked to forward the email to the Burbage News. **Action Clerk**

v) An email from Wiltshire Council giving details of the official opening of the Vale Community Campus on Friday 22nd February between 1 and 4pm was noted.

736 Planning Committee:

a) Correspondence: An email from Mrs Michaela Grabowski, relating to planning application 18/05646/FUL was noted.

b) Receive report on matters outstanding from the previous minutes: None

c) Report on planning decisions taken since the last Parish Council meeting

Reference	Location	Applicant	Proposed Work	Decision
18/11760/FUL	Ivy Cottage, 7 Marlborough Rd Stibb Green	Mr & Mrs Martin	Proposal for single storey rear extension and internal alterations to an existing semi-detached dwelling	Proposal – No Objection (unanimous)

Reference	Location	Applicant	Proposed Work	Decision
18/10406/FUL	Land adjacent to 2 & 3 Manor Gardens	Mr & Mrs J Austen and Mr & Mrs T Albery	Retrospective planning for two wooden gates on the bottom boundary to 2 & 3 Manor Gardens; a post and wire fence to the bottom boundary for 2 & 3 Manor Gardens and a wooden seating area in the garden of 2, Manor Gardens	Proposal – No Objection (unanimous)

d) & e) Consider any new and existing applications for planning:

CLlr Colling, CLlr Fellows, and CLlr Pearce to visit Orchard House on Saturday 16th January at 9.30am.

Reference	Location	Applicant	Proposed Work	Comments to WC by
18/05646/FUL	Mount Pleasant 58 High Street	Mr Robert Randall	Replace existing bungalow and garage with a two storey dwelling and detached garage	Proposal – To Object (4 in favour, 2 against, 1 abstention)
18/11976/FUL	Orchard House 36 Eastcourt	Mr Tom Cady	Proposed bicycle store to be moved from south western side of boundary to south eastern side & garden room added. Close boarded fence and gate installed to SE corner of house. Repositioning of 3 no. car parking spaces. Reposition entrance gates to boundary. External door added to sitting room instead of existing window. Proposed conservation rooflight to utility room. Change of paving to exterior of property to Bradstone Wobern Rumbled Graphite Range Brick Pavers. Removal of post and rail fence to Eastern boundary with replacement erected by owners of 34 Eastcourt.	21/02/2019

737 Village Open Spaces Committee:

AW

a) Correspondence:

i) Notice of the entry date for the Best Kept Village Competition 2019 was received and discussed. It was agreed that Burbage would not enter the competition this year.

ii) An email from Michelle Smith, giving Wiltshire Council's response to her request to have the trees overshadowing her garden cut back, was discussed. The Clerk was asked to write to Wiltshire Council to ask if the Parish Council can trim them back. **Action Clerk**

b) Receive report of Actions outstanding from previous minutes:

Open Spaces	Who	When	Updates
1. CCTV cameras		Oct	Ongoing CLlr Chris Wheeler has tried to get information from the CCTV companies that were originally contacted, but not had replies. He will try again. If there's no response then the Clerk will also attempt to get responses.

- c) The quotes for the new roundabout in the playground were discussed. Cllr Chris Wheeler is waiting for one more response. Carried forward to the Parish Council meeting on 18th March.
- d) Two companies have supplied quotes for cleaning the village benches, but their proposed methods of doing the cleaning vary considerably. Cllr Chris Wheeler volunteered to get advice on how best to clean the benches, before a decision is taken. The matter was carried forward to the Parish Council meeting on 18th March.
- e) The proposal to authorise Mr Geoff Hill to purchase weedkiller to clear the surrounding vegetation from some of the Jubilee trees, at a maximum cost of £25.00, was approved. Proposed Cllr Colling, seconded Cllr Pearce, approved unanimously. The Clerk was asked to contact Mr Hill. **Action Clerk**
- f) The proposal to issue to Chris Wheeler Construction Ltd an extension of the contract to resurface Footpath 5, to extend the construction of the footpath to tie in to the existing tarmacadam footpath at Croft Corner, along with the associated work to lower the kerb where the footpath will meet the road, was approved. This additional work to be done at a cost of £1,588.00 + VAT. Proposed Cllr Colling, seconded Cllr Pearce, approved unanimously by email. Cllr Chris Wheeler and Cllr Andrew Wheeler declared a pecuniary interest, and took no part in the decision making process.
- g) The playground inspection rota for the next month was noted. Cllr Fellows asked if a tick list of what needs to be checked at each inspection could be produced. Cllr Chris Wheeler volunteered to write the list. **Action Cllr Chris Wheeler**
- It was also agreed that the hedge at the playground needs trimming, and the trees need tidying up. Cllr Chris Wheeler, Cllr Andrew Wheeler, Cllr Pearce, Cllr Colling and Cllr Fellows to meet at the playground at 10.00am on Saturday 16th February to inspect the hedge and trees, and agree a plan of action.

738 Finance & Policy Committee:**GP**

- a) Correspondence: WALC are running a series of courses as preparation for gaining the Certificate in Local Council Administration, at a cost of £220 + VAT. The Clerk expressed an interest in attending. It was agreed that the Parish Council would fund the course if the Clerk decides to do it. Proposed Cllr Pearce, seconded Cllr Colling, approved unanimously.
- b) Receive report of Actions outstanding from previous minutes: None
- c) The proposal to organise a village litter pick, to tie in with the Great British Spring Clean running from 22nd March to 23rd April, was discussed. It was agreed that Cllr Pearce would liaise with the Scouts to agree a date, and that the event would then be publicised. Proposed Cllr Pearce, seconded Cllr Colling, approved unanimously. **Action Cllr Pearce**
- d) A discussion took place about replacing, and possibly re-siting, the village gate on the Savernake Road, following its destruction by a car in January, The Clerk was asked to contact the Parish Council's insurance company to ask them to make a claim against the car driver's insurance. **Action Clerk**
Cllr Colling volunteered to check with CATG whether the gates can be moved to the edge of the new 30mph limit. **Action Cllr Colling**
- e) The proposal to purchase a photographic record of the World War One wall hanging made by Burbage Parishioners was approved. Proposed Cllr Pearce, seconded Cllr Fellows, 6 in favour, 1 abstention.

739 RFO / Finance Report:

- a) Correspondence: None
- b) Receive report of Issues outstanding from the previous minutes: None
- c) Receive current liquidity statement & Bank Reconciliation for 31st January 2019: £96,893.55
- d) Note receipts since last PC Meeting

Date Recd	Payment Type	Ref.	Details	VAT Excl	Total Payments	VAT
01/02/19		R18/14	Bank interest Reward Account Feb 19	17.78	17.78	
Totals				17.78	17.78	

e) Approve new payments:

Cheque Date	Chq No.	Ref.	Details	VAT Excl	Total Payments	VAT
11/02/19	100669	P400C	Bawden Managed Landscapes – grass cutting January 19	536.18	643.42	107.24
28/02/19	100670	P401C	Clerk's salary/BB/phone Feb 2019	352.50	352.50	
11/02/19	100671	P402C	PAYE for Clerk Feb 2019	85.20	85.20	
11/02/19	100672	P403C	Burbage News invoice February 2019	15.00	15.00	
11/02/19	100673	P404C	Chris Wheeler Construction Ltd – purchase of grit bin, basketball base plates, road sweeper	274.98	329.98	55.00
Totals				1,263.86	1,426.10	162.24

740 **Next Meeting:**

JT

- a) Full Council **Monday 18th March 2019** at 7.45pm in the Church Centre

There being no further business the Chairman closed the meeting at 9.20pm

Signed.....ChairmanDate