

## Bank reconciliation

Name of smaller authority: Burbage Parish Council

County area (local councils and parish meetings only): \_\_\_\_\_

### Financial year ending 31 March 2018

Prepared by Joyce Turner Clerk & RFO

Date 12 April 2018

Balance per bank statements as at 31 March 2018:	£	£
Barclays Community Account	53,926	
Base Rate Reward Account	29942	
		83,868

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Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2018	352	352
J Turner (Clerk) Salary 28/03/18		

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Add: any un-banked cash at 31 March 2018

		83,516
Net balances as at 31 March 2018 (Box 8)		_____

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### **CASH BOOK:**

Opening Balance 1 April 2017 (Prior year Box 8)		74,420
Add: Receipts in the year	36,184	
Less: Payments in the year	27,088	
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)		_____
		83,516

(See [example](#) for guidance if required)